

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

June 12, 2013

The Closed Session meeting was called to order at 5:38 p.m. by President Vivian Hansen in the Closed Session Room at the District Office, 15110 California Avenue, Paramount, California.

Roll Call	Trustee Vivian Hansen	Trustee Linda Garcia
	Trustee Sonya Cuellar	Trustee Tony Peña
	Trustee Alicia Anderson	

Approve Closed Session Agenda June 12, 2013 1.150	Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to approve the Closed Session Meeting agenda of June 12, 2013.
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There was no action taken in Closed Session.

ADJOURNMENT

Trustee Garcia moved, Trustee Peña seconded, and the motion carried 5-0 to adjourn the Closed Session Meeting of the Board of Education held on June 12, 2013 at 6:09 p.m.

The Regular meeting was called to order at 6:11 p.m. by President Hansen in the Boardroom at the District Office, 15110 California Avenue, Paramount, California.

Pledge of Allegiance	Jim Monico, Director-Human Resources led the Pledge of Allegiance.
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Roll Call	Trustee Vivian Hansen	Trustee Linda Garcia
	Trustee Sonya Cuellar	Trustee Tony Peña
	Trustee Alicia Anderson	

Administrators Present	David J. Verdugo, Superintendent Michael Conroy, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Deborah Stark, Assistant Superintendent-Educational Services Ranita Browning, Director-Fiscal Services Kim Cole, Director-Special Education/ECE Cindy DiPaola, Director-Maintenance & Operations Randy Gray, Director-Curriculum & Instruction/Projects Rosemary Green, Director-Human Resources Troy Marshall, Director-Technology Jim Monico, Director-Student Services
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Manuel San Miguel, Director-Secondary/Alternative Education
Jeff Bowers, Principal-Gaines School
Greg Buckner, Principal-Paramount High School
Morrie Kosareff, Principal-Paramount High School-West
Jean Law, Principal-Buena Vista High School
Richard Morgan, Principal-Paramount Adult School/CDS

Approve Agenda
June 12, 2013
1.151

Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to approve the Regular Meeting agenda of June 12, 2013.

Regular Meeting Minutes
May 22, 2013
1.152

Trustee Cuellar moved, Trustee Peña seconded and the motion carried 5-0 to approve the minutes of the Regular Meeting held on May 22, 2013.

Special Meeting Minutes
May 28, 2013
1.153

Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to approve the minutes of the Special Meeting held on May 28, 2013 with an amendment that the Board of Education has named the Paramount High School Fieldhouse, the Dr. David J. Verdugo Fieldhouse.

REPORTS

Employee Representatives'
Reports

There was no CSEA representative.

TAP President Deb Meyers thanked everyone for their continued support of Proposition 38 and also thanked Superintendent Verdugo for all his support and wished him well on his retirement.

Board Member' Reports

Trustee Anderson attended Dr. Verdugo's retirement celebration, Paramount High School's Awards Night and Buena Vista High School's graduation.

Trustee Cuellar attended Dr. Verdugo's retirement celebration, Paramount High School's Awards Night, the District's Veterans and Retirees celebration, Jim Monico's retirement celebration, TAP's WHO dinner, and Buena Vista High School's graduation.

Trustee Garcia attended the City Council's Memorial Day service, the City Council meeting recognizing District student art winners, the Woman's club essay contest winner presentation at Lincoln School, Dr. Verdugo's retirement celebration and the Buena Vista High School graduation.

Trustee Hansen attended Dr. Verdugo and Jim Monico's retirement celebration, Buena Vista High School graduation and many other various District events.

Trustee Peña attended the retirement celebrations for Dr. Verdugo, Yuki Mio and Jim Monico, he attended Paramount High School's Awards night, Buena Vista High School graduation and the City's Memorial Day celebration.

Superintendent's Report

Superintendent Verdugo highlighted a variety of items:

- Superintendent Verdugo attended the Paramount High School Cal-Safe Senior Luncheon.
- Dr. Verdugo attended the Los Angeles County Board of Supervisor's meeting and received special recognition for his support of the arts.
- He attended TAP's WHO Dinner recognizing April O'Conner.
- Superintendent Verdugo attended the District's Annual Veterans and Retirees celebration.
- Dr. Verdugo attended the monthly Chamber of Commerce luncheon meeting.
- He attended the Buena Vista High School graduation.
- Superintendent Verdugo will be attending the Paramount High School graduation with an expectant 1,052 graduates, the highest in PHS's history.

Student Board Recognition

Superintendent Verdugo and the Board of Education thanked and recognized each student Board representative for their continued representation of their site during Board meetings. Each student was presented with a Certificate of Merit and gift card to Barnes & Noble book store.

Paramount High School Color Guard

Superintendent Verdugo and the Board of Education provided each senior student on the Paramount High School Color Guard and were presented with a Certificate of Achievement. Throughout the year, the Paramount High School Color Guard participated in various invitationals' sponsored by the Winter Guard Association of Southern California.

The Color Guard's season started out with over 60 guards from over Southern California. At the end of the season, only 15 guards remained with Paramount High School's guard winning GOLD in the Intermediate A Division. This is Paramount's second gold medal. They won their first gold in 2011 and a Bronze medal in 2012.

Introduction: Dr. Jose Iniguez, Director Secondary-Alt. Education

Dr. Jose Iniguez is a well-regarded educator. He received his Bachelor's Degree in Political Science from the University of California, Berkeley. He received his Jurisprudence Doctorate from UCLA. His Master's Degree is in Education from UCLA and a Master's in Education Administration from California State University, Northridge and Doctorate in Education from UCLA.

Dr. Iniguez has varied experience in education having previously served as a Social Studies teacher in Lawndale, Associate Principal School Psychologist, at Leuzinger High School, a Principal at Santa Monica High School and most recently a Lead Principal at West Adams Preparatory High School in LAUSD.

Introduction: Linh Tran-Roberts, K-5 Principal

Linh Roberts received her Bachelor's Degree in Liberal Studies from California State University, Long Beach and then received her Master's in Educational Administration from California State University, Fullerton.

She has served as a teacher at Wirtz and Gaines Schools. She then became the Open Court Coach at Wirtz as well as a Reading First Instructor for Sacramento County Office of Education. In 2006, she became a Curriculum Specialist of K-5 Literacy and English Language Development.

For the past two years, Linh has served as the Facilitator/Supervisor of Instructional Improvement

Introduction: Adilis Rose Vitetta, K-5 Principal

Adilis Rose Vitetta, she goes by the name Rose, received her Bachelor's Degree in Spanish from California State University, Fullerton. She received her Master's Degree in Cross-Cultural Education from National University and her Administrative Service Credential through California State University, Long Beach.

Rose comes to our District from Long Beach Unified School District. She began her teaching career at St. Pancratius teaching fourth grade. She then worked directly with Carl Cohen to serve as a Spanish translator and ESL teacher. She has worked as a first, second, and third grade teacher. Aside from being a full time teacher, Rose was able to serve as School Facilitator working with SSC, ELAC, School Plan and various other projects.

Rose has supervised student teachers, been a BTSA mentor, Common Core Coach, and worked on a variety of curriculum committees.

Parent Volunteer Task Force Handbook

Dr. Randy Gray, Director-Curriculum & Instruction shared that the purpose of the presentation is to provide an overview of the accomplishments of the Parent Volunteer Task Force, review the new procedures for school volunteers as outlined in a new Paramount Unified School District volunteer handbook and outline our next steps.

The Parent Volunteer Task Force's Goals are to increase parent and community involvement and collaboration as reflected in PUSD's priorities, develop consistent, District wide practices, and procedures for volunteers and to create a PUSD Volunteer Handbook that includes procedures and is aligned to the updated Board policy.

The Task Force meeting dates and topics were as follows:

- October 17, 2012 – Reviewed goals and CDE’s Family Engagement Framework
- October 24, 2012- Examined PUSD and surrounding District’s current policies and procedures for volunteers.
- January 2013 – Developed recommendations for new volunteer application procedures and acronym VAPSS – Volunteers Assisting Paramount Students and Staff.
- February 2013 – DELAC reviewed recommendations.
- April 2013 – Provided input for draft of Volunteer Handbook.
- May 21 & 29, 2013 – Principals discussed recommendations for new volunteer application procedures.

One of the Task Force goals was to develop consistent, district wide practices and procedure for volunteers in PUSD’s schools. As a result of this goal, the following procedures will be implemented at all schools in 2013-14:

- Volunteers complete a VAPSS application and obtain TB clearance
- Volunteers turn in a District application to the school
- Principal reviews applications and forwards to the District Office.
- Special Projects office processes the application and screens for TB and Megan’s Law compliance
- Principal receives notification of approved volunteers
- Each site contacts volunteers and maintains approved list.

The District will provide handbooks, volunteer badges, procedure poster, sample sign-in form, and information on TB testing to all schools. The District will post volunteer handbook, including application on the District website and principals will communicate volunteer information to parents in the Fall 2013.

Paramount Unified School District Measure AA – COC

Dr. Michael Conroy, Assistant Superintendent-Business Services provided an update on the District’s Measure AA projects and various work done through the Citizen’s Oversight Committee.

The primary role of the Citizen’s Bond Oversight Committee is to ensure that the District complies with Proposition 39. An independent audit is performed annually in June to examine the District’s compliance with financial and performance requirements. Finding and recommendations are reported to the COC and the Board of Education. Vicenti, Lloyd and Stutzman, LLP has provided the independent auditor’s report on the Measure AA Bond program. Based on their reviews, there have been no findings or questioned costs during the Measure AA construction program.

Current COC members include Shelly Bender-PTA representative, Paul Dennis-Business representative, Gary Endo-Business representative, Rosa Maria Lopez-Parent representative, Jon Tanklage-Business representative, Lydia Wingrove-Community-Senior Citizen representative and Bill Winters-Business representative and past COC members include Ella Marie Bailey and Gene French.

Measure AA projects include Paramount High School Senior and West campuses, Alondra and Zamboni Middle Schools and Mokler, Keppel and Hollydale schools.

Projects at Paramount High School and Paramount High School West include:

- Phase I – Athletic Complex
- Phase II – Library & Gym
- Phase III – Field House
- Phase IV – Science/Medical Building
- Phase V – Gym, Hall of Champions, New Mini-Gym, Auditorium Modernization and other modernizations

Projects at other District schools include:

- Alondra – Mini gym
- Zamboni – Mini gym
- Mokler – Kindergarten building
- Keppel – Classroom building
- Hollydale – Science building

Measure AA expenses by projects to date are as follows:

- Phase I - \$18,242,846 – Athletic Complex
- Phase II - \$7,748,664 – Library & Gym
- Phase III - \$13,146,913 – Field House
- Phase IV - \$19,966,642 – Science & Med. Building
- Phase V - \$11,548,123 – Field House
- Alondra - \$5,354,119 – Mini Gym
- Zamboni - \$4,945,614 – Mini Gym
- Mokler - \$1,408,136 – Classroom Building
- Keppel - \$10,275,513 – Classroom Building
- Hollydale - \$685,532 – Science Building

Budget Update

Dr. Michael Conroy, Assistant Superintendent-Business Services reviewed a letter received from the Los Angeles County Office of Education regarding the financial status of the District during the 2012-13 fiscal year.

The County Superintendent conditionally approved the District's 2012-13 Adopted Budget, concurred with the qualified certification of the First Interim Report and concurred with the positive certification of the Second Interim Report.

**BOARD MEETING
CALENDAR**

There were no changes to the Board meeting calendar.

HEARING SECTION

During the hearing section parent Maria Hernandez addressed the Board in regards considering future 5th grade promotion/celebrations for students as it is a culmination of their elementary school years and moving forward to middle school.

CONSENT ITEMS

0.154

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 5-0 to approve the Consent Items.

General Services

Professional Activities Report
12-03
1.154

Approve the Professional Activities Report 12-03 for a Board of Education member and Superintendent's attendance at an out-of-state conference, as submitted.

Representatives to Athletic
Leagues for 2013-14
1.155

Approve Dr. Greg Buckner, Paramount High School Principal, Ms. Anna Yasuhara, Athletic Director and Mr. Alex Acosta Athletic Director as District Representatives to athletic leagues for 2013-14.

Human Resources

Personnel Report
12-18
2.156

Accept Personnel Report 12-18, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2012-13 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.157

Approve the consultant and contract services request authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

3.2-C
Overnight and/or Out-of-
County Study Trips
3.158

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

3.3-C
Professional Activities Report
12-04
3.159

Approve the Professional Activities Report 12-04 for the Assistant Superintendent-Educational Services and Zamboni School staff to attend an out-of-state conference.

Business Services

Purchase Order Report
12-18
4.159

Approve Purchase Order Report 12-18 authorizing the purchase of supplies, equipment, and services for the District.

Consultant Services
4.159

Approve the consultant and contracted services request authorizing contracts with consultants or independent contractors who provide specialized services.

ACTION ITEMS

General Services

Approval of changes to
employment agreement:
Superintendent
2.160

Trustee Garcia moved, Trustee Anderson seconded and the motion carried 5-0 to approve the extension of the current Superintendent's Health & Welfare benefits until the age of 70.

Educational Services

Contract Agreement with
Agile Mind for 2013-14
3.161

Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 5-0 to approve the contract with Agile Mind use as part of a pilot math program at Paramount Park, Jackson, Paramount High School and Paramount High School West for 2013-14.

Physical Education
Exemption for High School
Students
3.162

Trustee Garcia moved, Trustee Peña seconded and the motion carried 5-0 to approve physical education exemptions for students who have not passed the Physical Fitness Test and need an academic support class to pass the California High School Exit Exam in 2013-14.

Waiver of Physical Education
Requirement for Graduation
3.163

Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 5-0 to approve the waiver of physical education requirement for graduation for a high school senior who has met the required criteria.

Health Science Capacity
Building Project Grant
3.164

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 5-0 to accept funds for the District's Health Science Pathway Program for the fiscal year to enhance the Career Technical Education instruction in 2013-14.

Nonpublic School Placements
for Special Education
Students for the 2012-13
School Year
3.165

Trustee Garcia moved, Trustee Anderson seconded and the motion carried 5-0 to approve the placements for special education students in nonpublic schools, as determined by the students' Individual Education Plan for the 2012-13 school year.

Public Hearing to Request a
Quality Education Investment
Act General Waiver
3.166

Trustee Peña moved, Trustee Anderson seconded and the motion carried 5-0 to conduct a public hearing to approve the submission of a General Waiver Request of Education Code 52055.740 to the California Department of Education to increase the QEIA CSR targets for Major Lynn Mokler School for 2013-14 and 2014-15.

There were no speakers during the hearing section.

Trustee Garcia moved, Trustee Cuellar seconded and the motion carried 5-0 to close the public hearing.

Quality Education Investment Act General Waiver Request 3.167

Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to approve the submission of a QEIA Waiver Request to the California Department of Education to increase the QEIA CSR targets for Major Lynn Mokler School for 2013-14 and 2014-15.

Restructuring Plans for Paramount High School, Paramount High School-West Campus and Wirtz School 3.168

Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 5-0 to approve the Restructuring Plans for Paramount High School, Paramount High School-West Campus and Wirtz School to comply with *No Child Left Behind* requirements for Program Improvement, Year 4.

Business Services

Public Hearing on the Use of Tier III Categorical Flexibility. 4.169

Trustee Garcia moved, Trustee Cuellar seconded and the motion carried 5-0 to conduct a public hearing to receive comments, as described in California Education Code 42605(c)(2), regarding the receipt of funds made flexible by this bill.

There were no speakers during the hearing section.

Trustee Anderson moved, Trustee Peña seconded and the motion carried 5-0 to close the public hearing to receive comments, as described in California Education Code 42605(c)(2), regarding the receipt of funds made flexible by this bill.

Approve the Use of Tier III Categorical Flexibility Funds 4.170

Trustee Garcia moved, Trustee Peña seconded and the motion carried 5-0 to approve the projected usage of Tier III Categorical Funds for 2013-14 that are made flexible as described in Education Code 42605(c)(2).

Authorization to Make Appropriation Transfers 4.171

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 5-0 to Authorize the Los Angeles County Superintendent of Schools to make appropriate transfers at the close of the 2012-13 school year during the months of July and August.

Contract Renewal – Vernon Security Systems 4.172

Trustee Cuellar moved, Trustee Garcia seconded and the motion carried 5-0 to approve the contract renewal with Vernon Security Services for one year from July 1, 2013, through June 30, 2014.

Field Service Contracts and Student Nutrition Services Supplies Renewal 4.173

Trustee Garcia moved, Trustee Anderson seconded and the motion carried 5-0 to authorize the renewal of field service contracts and Student Nutrition Services supplies, and authorize the Superintendent or designee to execute all necessary documents.

Authorization to Utilize Piggyback Bid for Frozen/Dry Groceries and Bread Products

Trustee Anderson moved, Trustee Cuellar seconded and the motion carried 5-0 to authorize staff to utilize piggyback bids for Student Nutrition Services frozen/dry groceries and bread products. Authorize the Superintendent or designee to advertise,

4.174 review, award, and execute all necessary documents to the lowest responsive and responsible bidder(s).

Bid Authorization – Computer Hardware, School Bus Services, and Field Service Contracts
4.175 Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to authorize staff to prepare bid specifications for computers and related equipment, field service contracts for HVAC, fencing, asphalt, roofing, and electrical services and school bus services. Authorize the Superintendent or designee to advertise, review, award, and execute all necessary documents to the lowest responsive and responsible bidder(s).

CONFERENCE ITEMS

Educational Services

Revised Board Policy 1240 – Volunteer Assistance The Board accepted for first reading proposed revised Board Policy 1240 – Volunteer Assistance, which reflects current State requirements.

INFORMATION ITEMS

Educational Services

Self-Evaluation Reports for State Preschool and Cal-SAFE The Board received as information the Self-Evaluation Reports for State Preschool and Cal-Safe. The results are used to identify summary findings and to develop action plans for 2013-14.

Business Services

Revision of the Five-Year Deferred Maintenance Plan The Board received as information the revised Five-Year Plan for submission to the Office of Public School Construction as required by Deferred Maintenance Program guidelines and designate the Assistant Superintendent of Business Services as the District representative.

ANNOUNCEMENTS

President Hansen reported that the next Regular Meeting would be June 24, 2013, at 6:00 p.m. – Boardroom of the District Office.

CLOSED SESSION

The Board adjourned to Closed Session at 7:19 p.m. to discuss, student discipline and governance team items.

The following action was taken in Closed Session:

Educational Services

Student Discipline Student E-4
3.176 Trustee Cuellar moved, Trustee Anderson seconded, and the motion carried 5-0 to expel student E-4 for the remainder of the 2012-13 school year and the first semester of 2013-14 school year.

Student Discipline Student E-5
3.177 Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to expel student E-5 and suspend the expulsion and the student will attend the Paramount Community Day School.

Student Discipline
Student E-6
3.178

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to expel Student E-6 for the 2013-14 school year.

Student Discipline
Student E-7
3.179

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to expel Student E-7 for the 2013-14 school year.

Student Discipline
Student E-8
3.180

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to expel Student E-8 for the 2013-14 school year.

Student Discipline
Student E-9
3.181

Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to expel Student E-9 for the 2013-14 school year.

OPEN SESSION

The Board reconvened to Regular Session at 9:27 p.m. President Hansen reported that the Board had student discipline and governance team items.

ADJOURNMENT

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on June 12, 2013 at 9:43 p.m.

David Verdugo, Secretary
To the Board of Education

President

Vice President/Clerk